



Monthly Documentation Form

Volunteer Name: _____

Month: _____ Year: _____

Date	# of Hours	Agency	Task Performed

Thanks to you, we are *Getting Things Done*! Please help us show that great things are getting done in our community by recording your hours. RSVP serves as a proactive voice for seniors. By tracking your hours of service, we make the government and the public aware of the positive impact seniors are having in our community. Submit hours in order to remain active with RSVP.

Volunteer Signature _____

Please return this form to Volunteer Fox Cities by the 10th of the following month.

Mail or e-mail your hours. Ask about on-line reporting!



RSVP - Volunteer Fox Cities
1455 Midway Rd. Menasha, WI 54952
Phone: 920-612-2035
rsvp@volunteerfoxcities.org